

**CEMETERY COMMISSION
MEETING MINUTES**

August 2, 2016

5:00 PM

Conference Room C

MEMBERS PRESENT: William Graham
Maureen Sargent

ALSO PRESENT: Scott Charpentier, Asst. DPW Director
Donald LeBlanc
Robbie Powers

Meeting called to order at 5:00 PM

1. APPROVAL OF MINUTES FROM MAY 24, 2016 MEETING

Commissioner Sargent moved to approve the minutes from May 24, 2016; Commissioner Graham seconded the motion. All members voted in favor.

2. RESIDENT VS. NON-RESIDENT CRITERIA FOR GRAVE PURCHASES AND MORATORIUM

Commissioner Graham presented suggested language for the resident vs. non-resident criteria. He does not like the term “non-resident” and would like it to be changed to former eligible former residents or eligible non-residents . The requirements are based on the following: (1) strong evidence of prior Town residence, and/or (2) compelling evidence.

Mr. Charpentier suggested that the Commission allow the DPW Director to use his/her discretion on whether the person qualifies if it is a clear cut case. Occasionally the request may be for a full burial, and since the commission only meets quarterly, that person would not be able to wait for a decision from the board. If there is a need for an appeal, the person/family would have to appear in front of the board to state their case. If that did occur, an emergency meeting may need to be scheduled.

OPEN DISCUSSION/NEW BUSINESS:

In further discussion, Mr. Charpentier suggested that we take a look at the rates for “eligible non-residents”. He suggested they keep the lot rate of 250.00 the same, however raise the rate of perpetual care to 650.00. The reason behind this is the fact that a current resident is paying taxes for the upkeep of cemetery, and a former resident no longer pays taxes to the town, therefore, they are being charged more.

Commissioner Graham stated that he recently took a drive through the cemetery as he often does and noted that the grounds are well maintained by the DPW.

Don Leblanc told the Commissioners that he is in the process of photographing and sending the photos to the Office of anything that is overgrown. A decision will be made on whether we remove/trim bushes, and the photo is the proof showing how they are overgrown.

NEXT MEETING:

The next meeting has not been scheduled.

ADJOURN:

At 5:16 pm, Commissioner Graham moved to adjourn; Commissioner Sargent seconded the motion; The vote was unanimous in favor.

Respectfully Submitted,

Robbie Powers
Administrative Assistant

Documents used during meeting:

1. August 2, 2016 Agenda
2. May 24, 2016 Meeting Minutes
3. Memo re: Evaluation of Cemetery Fees (dated 4/5/16)